



## **PROGRAM AND PRINCIPLES OF PRACTICE IN ANIMAL HUSBANDRY (FARM PRACTICE) AND REQUIREMENTS FOR GAINING CREDIT FOR STUDENTS OF VETERINARY MEDICINE**

### **I. Rules on carrying out and completing mandatory training in Farm Internship.**

1. Students in the second year have practical training in animal husbandry in line with their curriculum (two weeks = 80 hours). This training should take place on farms, in sport stables or companies which co-operate with Wrocław University of Environmental and Life Sciences. Students may do their training in places which are not mentioned on the list. Farms proposed by students have to be approved by the Dean's Proxy for Farm Practice. The deadline for proposing the new farm is given each year during first meeting with the students. Such farms have to be large-scale animal production farms. An appropriate request containing a description of a chosen farm has to be filed, along with the owner's consent to the training ("Agreement Regarding farm practice realized by the student of Wrocław University of Environmental and Life Sciences" - attachment no 1), in which description of the farm and acceptance of the farm owner/director must be included.
2. A student has his/her practice based on an agreement between the University and the Directors/Owners of the Institution.
3. A student has to be insured against accident injuries ("NW" insurance). A student buys his/her insurance policy at the beginning of each academic year. This insurance covers farm practice only in specific countries. If this insurance is not covering the accidents insurance in country where student has practice, student is obligated to purchase his/her own insurance which will cover the personal insurance during farm practice.
4. Once the farm is approved by the Dean's Proxy for Farm Practice, the student has to download, fill in and submit to the the Dean's Proxy - referral to Farm Practice (attachment no 2 to the Regulations). Receiving referrals to the farm practice will end the procedure of recruitment practices. It is also recommended for student to purchase additional civil liability insurance for time of the practice.
5. The scope of learning outcomes, skills and competences that students should master in the course of practice, is identified in practice (Section III).



## II. The rights and obligations of the student during farm internships

1. Students in the second year has practical training in breeding animals in line with study curriculum. In the case of a decision of the Directors of the Institution preventing a student to realize the main item of the curriculum, the student undertaking his/her practice is obliged to inform the Dean's Proxy for Farm Practice (by e-mail). A change of practice venue to another institution is possible upon the consent of the Proxy.
2. A student having his/her practice should not leave their place without informing the Training Supervisor and gaining his/her consent. Every time a student leaves the place of training on a working day, he/she should get permission from the Training Supervisor, who may grant leave for a maximum of 1 day. Every day of absence should be made up for. Any absence from the practice must be at least a day earlier reported by e-mail to dean's representative for farm internships. Current Dean's Proxy for Farm Practice email address can be found at the Faculty of Veterinary Medicine website.
3. A student should bear in mind that practical training forms an integral part of his/her studies. He/she should behave appropriately and properly represents the University. The student is obliged to show good manners in their relationship with the Company's managers and employees of the farm. In case of any disputes, managers of the company and the Dean's Proxy for Farm Practice should be informed (contact details are on the website of the Faculty of Veterinary Medicine, Wrocław University of Environmental and Life Sciences).
4. During practical training, the student works within the same working hours as the company's employees working in certain positions, as long the total number of hours does not exceed 8 hours. In the case of working overtime, the student is entitled to have free time on a different day in consultation with the Training Supervisor. A student may have a maximum of one day off during the whole time of the training.
5. During practical training, the student keeps records of his/her training in a **Practical Training Dairy** on a daily basis, recording all activities performed and making entries on the most important remarks related to the organization of the work and work performed. Entries in the dairy should be legible and meticulous. The students is obliged to keep confidential the Company's confidential **information related to technology**. On the last day of training, the Training Dairy should be submitted to the Training Supervisor to be signed along with a



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**Supervisor's certificate** about the student and the course of training. The Training Dairy is an official document which confirms the student's participation in training.

6. A student will be checked on by employees of the Faculty of Veterinary Medicine of Wrocław University of Environmental and Life Sciences during his/her practice. In cases of the student's absence during the inspection, without prior notification of this fact to the Dean's Proxy for Farm Practice the farm training will be not credited.

7. During Farm Practice, a student should familiarise himself/herself with the technology of animal husbandry according to the species from which the student takes practice (cattle, pigs, horses, poultry, sheep or goats).

8. Before Farm Practice a student is obliged:

a) to familiarize himself/herself with the specifics of the particular establishment type and prepare basic information on the specifics of husbandry of a particular type of animal (names of production groups, basic information on expected productivity of a particular animal species and its feeding and environmental requirements).

9. During internship student is obliged to familiarise himself/herself in detail with:

a) Health and Safety and Fire Safety Regulations in the place where the internship is held and follow the rules strictly. Information about safety training should be recorded in the Training Dairy and confirmed by the signature of the instructor.

b) the specificity and organization of work on the farm.

c) organisation of work in the particular farm (division into zones and sectors, assignment of tasks and activities of employees'),

d) animal husbandry documentation and methods of its maintenance,

e) production scale and results achieved,

f) the farm's organisation of feeding (types of animal feed and its sources), composition of animal diets depending on nutrition requirements for animals in different production state,

g) the procedure for preparation of feed and dosages for feeding animals according to the production group;

h) the methods of animal restraining and regrouping according to group production and housing system;

i) the responsibilities of each farm worker associated with the direct contact with animals;

j) basic treatment performed on animals by the employees and veterinary doctors,



- k) the method of preparation pens/stalls for animals depending on age, methods for removal of manure and its storage;
- l) take active part in activities connected with husbandry performed by the farm employees and subordinate himself/herself to the organization of work in this entity.

### **III. Learning outcomes, practical skills and competences that student should have after completing the animal husbandry practice.**

1. Knowledge. The student after practice should be able to:
  - a) name and recognize the livestock groups;
  - b) describe the standard procedures performed on animals;
  - c) understand the farm specificity of work organization;
  - d) describe the preparation of feed and feeding procedures.
2. Practical skills. The student after practice should have ability to:
  - a) organize of animal regrouping to the next production group and among different production sectors on the farm;
  - b) recognize the basic feed components used in animal feeding and defining the quality of feedstuff and its utilization for animal feeding.
3. Competences. The student after practice should have:
  - a) ability to cooperate with the farm employees'.

### **IV. Principles of assessing method for Animal husbandry Practice**

1. Credit for farm internship is based on:
  - a) verification of fulfilment of formal requirements related to carrying out training, (see Section I);
  - b) presence at training confirmed in the Training Dairy by an authorized representative of the institution where the training is organised;
  - c) entries in the Training Dairy, which include in particular weekly work cards containing (activities performed by the student, problems encountered during training, a description of the farm and results obtained);
  - d) **Supervisor's certificate** filled and signed opinion about the course of student training;



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e) interview conducted by the Dean's Proxy for Farm Practice and based on documentation provided by the student.

2. Training completion is confirmed by the Dean's Proxy for Farm Practice signature in USOS, in training dairy and in the final completing course protocol. Completion of breeding practice takes place during the autumn examination session, in accordance with the academic calendar approved by the rector for a given academic year. (In exceptional cases, student may complete the training before the session (after agreeing a date with the Dean's Proxy for Farm Practice) or at a later date after obtaining the Vice-Dean for Student Affairs consent to extend the examination session.

Annexes to the Rules:

1. Agreement regarding farm practice realized by the student.
2. Referral to farm internship.
3. Supervisor's certificate